

BCCWNC Bylaws
Revised March 2006

ARTICLE I
Purpose, Scope and Objectives

Section 1. Purpose

To serve as a principal voice of British car enthusiasts in western North Carolina by providing educational and entertainment information related to British car events, restorations and repairs, and social functions.

Section 2. Scope

The British Car Club Western North Carolina, (known as BCCWNC), is a local 501(c)7 social non-profit organization composed of British car enthusiasts and other interested parties involved in the enjoyment of activities related to British cars.

Section 3. Objectives

The general objective of the BCCWNC is to provide a regular meeting place and schedule whereby all members and interested parties can gather to discuss our mutual interest in British cars. At our meetings we will seek to provide the following:

INFORMATION:

- 1) To communicate membership views on activities related to British cars.
- 2) Develop and publish voluntary information as the needs of the membership dictate and to promote ongoing liaison in cooperation with compatible organizations.

EDUCATION:

- 1) Provide a forum whereby technical, restoration and repair information can be solicited and shared.
- 2) Provide a balance of product, restoration, and general information through monthly meetings, seminars, publications and special events.
- 3) Provide opportunities for suppliers of automotive parts and services to demonstrate their products.
- 4) Encourage British car enthusiasts by supporting British car related education and information at the local level.

ENTERTAINMENT:

- 1) Organize BCCWNC events such as scenic drives, group drives to local car shows and social events.

ARTICLE II
Membership

Section 1. Membership

Membership is available to anyone who has an interest in British cars without regard to race, color, religion, sex, national origin or disability. It is not necessary to own a British car to be a member. Application for membership shall be made to the BCCWNC in

writing on a form approved by the club Officers. Membership forms are available at the monthly club meetings and can be downloaded from the club website. A membership can be a single person or two people living at the same address. Both people will have voting privileges. If additional people, living at the same address, want to be members there will be an additional fee. Membership fees are shown at the end of this document under Standing Rules. After acceptance by the club Officers, a member shall be considered an active member if they have attended at least one meeting in the last six months.

Section 2. Voting

All active members shall have full voting rights. A member can vote by proxy by giving his/her right to vote to any other voting member. The authorization to cast a proxy vote must be transmitted by either email or post mail to either the person that will cast the vote or to the Club secretary. A quorum is defined as a simple majority of the active membership.

Section 3. Termination of Membership

Membership in the BCCWNC, its rights, privileges and property may be terminated due to failure to pay dues, voluntary withdrawal or by suspension or expulsion. For a member to be suspended or expelled, written notice stating the offense must be presented to the club Officers who will investigate the charge and present their findings to the membership. Suspension or expulsion requires a two thirds vote of the active members of the BCCWNC. The rights of a member in the BCCWNC to the rights, privileges, and property of the BCCWNC shall cease upon termination of membership. Termination of membership shall not relieve any member of his or her obligations to the BCCWNC that arose during the period of membership.

ARTICLE III **Officers and Committees**

Section 1. The officers of the BCCWNC shall consist of the President, Vice President, Secretary, Treasurer, immediate Past President, and Website Manager/Newsletter Editor. The officers of the BCCWNC shall be elected by the active membership for a term of one year. There are no limits on the length an officer may serve as long as the membership approves. However, it is suggested that the President, Vice President, Secretary and Treasurer limit their service to two terms. The service year for officers is from January through December.

Section 2. The officers, by majority vote, shall direct the management of the BCCWNC and conduct the day-to-day business functions and decisions of the BCCWNC consistent with the purposes of the BCCWNC without prior approval of the membership.

Section 3. If the office of any officer becomes vacant, the remaining officers shall, by majority vote, elect a new officer to serve in his/her place for the remainder of his/her term.

Section 4. Regular meetings of the officers may be held at such times and places as shall from time to time be determined by a majority of the officers. Special meetings of the officers may be called upon the request of the President or two or more officers. There shall be a ten (10) day minimum notice given to each officer, either personally, by email or by post mail. A shorter notice period can be used if all officers agree to the meeting date.

Section 5. Club activities such as but not limited to Autumn In the Mountains Show, Driving Activities, Social Activities, Programs and Publicity may be delegated to standing committees consisting of volunteers. The Club Officers shall instruct each committee as to what decisions it can make without further oversight of the Club Officers.

ARTICLE IV **Duties of the Officers**

Section 1. The officers of the BCCWNC shall consist of the President, Vice President, Secretary, Treasurer, immediate Past President, and Website Manager/Newsletter Editor. All Officers shall hold office until their successors are elected. The officers shall comprise the board of directors for the club.

Section 2. The President shall be the Chief Executive Officer of the BCCWNC and shall preside at all meetings of the members and meetings of officers. He/she shall be an ex-officio member of all Committees and shall have the general duties usually vested in the office of a President of such a club.

Section 3. The Vice President shall, in the absence or disability of the President, perform the duties of President. In addition, the responsibility of the Vice President is to promote membership, including contacting non-renewing members to encourage renewal.

Section 4. The Secretary shall keep minutes of all general membership and Officer meetings and transmit this information to the membership after each regular or special meeting. The Secretary shall also maintain the roster.

Section 5. The Treasurer shall have charge of and be responsible for the funds and financial records of the BCCWNC. He/she will report on the financial status of the club at every monthly meeting, make bank deposits and write checks for club expenses and purchases. In the event that the treasurer is not available to write urgent checks, the president can fulfill this duty. The Treasurer shall keep the Vice President and Secretary informed of member status. Financial records will be made available to any member upon request. An informal audit of the books will be performed within 60 days of the election of a new Treasurer or at least once every two years.

Section 6. The immediate Past President shall provide input that promotes continuity in the actions of the Club.

Section 7. The website manager/newsletter editor shall maintain and update the website on a bimonthly basis including gathering information for the Gearhead Gazette, updating the home page, maintaining current events page and other pages as deemed necessary by the board.

Section 8. At the October meeting of each year, the President shall appoint a Nominating Committee for the purpose of determining a slate of officers for the coming term; such slate of officers to be introduced to the membership in the November meeting. The Members of the BCCWNC may make additional nominations at the November meeting. The Members of the BCCWNC at the December meeting shall vote upon the proposed slate of officers. In the event that there are two or more candidates for any office, such voting may be conducted by secret ballot. The nominating committee may solicit ideas from the membership on the events and functions of the club at the same time. Results of such surveys will be announced to the membership.

Section 9. Any individual who volunteers their time and efforts to the BCCWNC in any capacity will receive no compensation of any kind for their services.

Section 10. The officers will not be held personally liable for any monetary damages or other obligations incurred by the BCCWNC.

ARTICLE V

Dues

The Officers of the BCCWNC shall recommend annual dues, fees, and assessments to the Members of the BCCWNC. A simple majority vote of the active members is needed to install these recommendations. Current dues are listed at the end of this document under the heading of Standing Rules.

ARTICLE VI

Amendments

These articles may be amended from time to time as may prove to be necessary and desirable provided that the Officers recommend such amendments. The proposed amendments shall be sent by email or post mail to the active members at least 14 days before they are voted upon. The proposed amendments must be approved by a simple majority of the active Members of the BCCWNC.

ARTICLE VII

Dissolution

Upon dissolution of the BCCWNC, any funds remaining shall be distributed to one or more regularly organized and qualified charitable, educational, scientific or philanthropic organizations to be selected by the Club members. Tangible goods shall be disposed of by first offering the items to the active membership in auction in which a minimum value has been set by the Officers. Then, all items that are left shall be donated in total to a charity thrift store. No part of said funds shall inure, or be distributed, to the Members of the BCCWNC.

Standing Rules

Standing rules are to be used to facilitate administrative issues and can be changed with the approval of the Club Officers and a simple majority of a quorum of the membership.

Dues

A membership is \$20 per year for one person or two people living at the same address. Each person shall have voting privileges. Additional members of a household shall pay \$5 per year for membership and shall have voting privileges. Renewing members shall pay the full yearly rate without regard to the month that they renew. New members shall pay a prorated dues based upon the month that they join.

Expenditures

With approval of the Officers, a member may be reimbursed up to \$150 for hosting a Club event at his or her home. Receipts of expenditures shall be turned in to the treasurer.

Websites – The Club will maintain at Club expense the web domains of BCCWNC.org and AutumnInTheMountains.org for as long as the Club deems necessary.

Post Office Box – The Club shall maintain at Club Expense a Post Office Box for Club use for as long as the Club deems necessary.

Major expenditures – A major expenditure is defined as greater than \$250 or more than 25% of the current bank balance which ever is smaller. A major expenditure cannot be made until all members have been notified by either email, post mail or phone at least 5 days before a regular monthly meeting. At that meeting the expenditure shall be discussed and the vote taken provided a quorum is present including proxy votes.

At the March meeting each year, the Club will purchase eight memberships to NAMGBR for the purpose of providing the club with insurance coverage for events. The memberships will be purchased in the name of the current President, Vice President, Secretary, Treasurer, Website/Newsletter Editor, Past President, NAMGBR Representative, and AITM Show Chairman. The NAMGBR representative will be responsible for obtaining the applications, sending them into NAMGBR with a club check, and complying with all regulations regarding the club membership in NAMGBR including notifying NAMGBR each time a new newsletter is posted, submitting the required article, and any other requirements specified by NAMGBR.

Insurance - The club shall maintain at club expense a Directors and Officers liability policy through NAMGBR. This expense is expected to be \$100 per year. An increase in premium of more than \$25 per year will require a board vote.